

Test Summary Report

1. Test summary Report Identifier

<Unique ID here for the report here>

2. Summary

<Summarize the evaluation of the test items>

<Identify the items tested, indicating their version/revision level>

<Indicate the environment in which the testing activities took place>

<For each test item, supply references to the following documents if they exist: test plan, , test breakdown or test cases, test item transmittal reports, test logs, and test incident reports.>

3. Variances

<Report any variances of the test items from their design specifications>

<Indicate any variances from the test plan, test breakdown or test cases>

<Specify the reason for each variance>

4. Comprehensive Assessment

<Evaluate the comprehensiveness of the testing process against the comprehensiveness criteria specified in the Test Plan>

<Identify features or combinations that were not sufficiently tested and explain the reasons>

5. Summary of Results

<Summarize the results of testing. Identify all resolved bugs and summarize their resolutions. Identify all unresolved bugs>

6. Evaluation

<Provide an overall evaluation of each test item including its limitations. This evaluation shall be based upon the test results and the item level pass/fail criteria as stated in the Test Plan.>

<Include acceptable failures details; ID, Summary, Approver>

<An estimate of risk related to deploying to live may be included>

7. Summary of Activities

<Summarize the major testing activities and events. Summarize resource consumption data, e.g., total staffing level, total machine time, and total elapsed time used for each of the major testing activities>

8. Approvals

<Specify the names and titles of all persons who must approve this report. Provide space for the signatures and dates>

<Specify the names and titles of all persons who most approve this transmittal>